

Position Announcement 2021-2022

# Competitive Sports Supervisor

**General Description:**

Under the direct supervision of the Competitive Sports Manager, Customer Service Coordinator, Rec Sports Coordinator, Sport Clubs Coordinator and the Associate Director, the Competitive Sports Supervisor is responsible for the following:

* Serve as the representative of the Competitive Sports program at playing sites
* Serve as the liaison between participants and the Competitive Sports Office
* Enforce all Competitive Sports and University Policies and Procedures
* Direct play according to the rules of the game and departmental policy
* Assist in the training of Rec Sports Officials at clinics.
* Supervise, direct, and evaluate Rec Sports officials
* Assist with the Rec Sports online registration process
* Record Rec Sports game results and official’s work hours
* Serve as the on-site point of contact for Sport Club practices and events
* Perform roster checks for student athletes attending practice
* Assist clubs with set-up and take-down of events as needed
* Inspect facility and equipment to ensure a safe playing environment
* Control access to facilities, lights, and equipment
* Respond to injuries and emergencies
* Write reports for any incidents, accidents, misconducts; ensure completion of waivers
* Provide professional customer service
* Attend all Campus Recreation and Competitive Sports meetings, trainings, and clinics
* Complete all University and Department Online Trainings
* Other duties as assigned

**Qualifications:**

* Preferred Rec Sports or Sport Clubs experience
* Current CPR/AED and First Aid certification (or ability to obtain certification)
* Available to work a minimum of 10 hours/week; attend Thursday 7 a.m. meetings 2x per quarter
* Available to work 3 out of 4 weekends a month for Sport Clubs Home Events
* Available to work at least 1 Rec Sports special event per quarter (Tournaments and Paloozas)
* Available to work all major Sport Club events (DUI Ultimate Frisbee, Far Westerns Volleyball, Badminton Opens, Picnic Day, etc.)
* Available to work Campus Recreation special events (i.e. The Buzz, Resource Fair, How Do You Rec, Aggie Pride 5K, etc.)
* Available to work as a Supervisor (Field Event Manager) for student orgs or outside client events on our Recreation Fields
* Must be available for Competitive Sports Supervisor Training (early January)
* Excellent oral and written communication skills
* Ability to handle conflicts and solve problems as they arise
* Integrity and Honesty, Good Judgment, Professionalism
* Interpersonal skills to interact effectively with people from diverse backgrounds
* Ability to work independently and make critical decisions
* Ability to lift and move equipment of at least 50 lbs.

**Pay:**

$14.50 per hour (w/ additional increase on Jan 1, 2022)

**How to Apply:**

Address cover letter and resume to Competitive Sports Supervisor Hiring Committee; Submit documents to Cameron Bates and Michael Binger ([crbates@ucdavis.edu](mailto:crbates@ucdavis.edu) and [mdbinger@ucdavis.edu](mailto:mdbinger@ucdavis.edu)) by 5 p.m. on Wednesday, Dec 8. Interviews will take place the week of Dec 13th.