EMPLOYMENT OPPORTUNITY

Instructor/Guide
2021-2022
Pay rate: $14.00/ hour
Part-time work: 3-5 hours/week

PROGRAM DESCRIPTION
In the fall of 1971, a group of UC Davis students organized and hosted a gathering of students from Northern California and Oregon to discuss how to put together an outdoor program. The result of this meeting was the formation of an organization called Outdoor Adventures.

Today, with over 1500 participants annually, OA offers more than 150 different classes and trips. This is all made possible by a diverse group of approximately 75 active guides, teaching assistants and student office staff. Additionally, to help coordinate these programs OA employs one full-time Director and four student managers.

JOB DESCRIPTION
Under the supervision of the Water Sports Student Manager and Career Staff, Class Instructors will lead weekly classes for Outdoor Adventures. Currently, we are hiring for Standup Paddle Board, and Whitewater Kayak Instructors. Instructors are reasonable for class preparation, execution, cleanup, and curriculum refinement when necessary. No experience necessary, we will train the right person.

MINIMUM QUALIFICATIONS
● Strong organizational skills
● Excellent time-management skills
● Ability to work with little direct supervision and collaboratively with all managers
● Strong verbal and written communication skills
● Proven ability to follow-through
● Experience teaching or working in a leadership role
● Able to work 3-5 hours per week

PREFERRED START/END DATES
● Training will begin as early as June 14th, 2021
● Able to work throughout the Summer of 2021

SELECTION PROCESS
All qualified applicants must participate in an interview process.

HOW TO APPLY
Please turn in the online application by 6pm on Monday, May 24th. If you have any questions feel free to call Outdoor Adventures at 530-752-1995.
**EMPLOYMENT APPLICATION**

**Today’s Date:** / /  

**Position Applying for:**

**Full Name:**  
Last First M.I.  

**Address:**  
Street Address Apartment/Unit #  

City State ZIP Code  

**Phone:** ( )  
**Email Address:**

**Date Available:**  

Are you currently or have you ever been employed by the Department of Campus Recreation and Unions (CRU)? If you answered yes, please provide name of supervisor.

Have you ever been terminated from employment at CRU or resigned to avoid being terminated? If yes, please state the date (year) and explain the circumstances:

**Availability**

Evenings: ☐ Yes ☐ No  
Weekends: ☐ Yes ☐ No  

Holidays: ☐ Yes ☐ No  
Total Hours Available Per Week:  

Are you available for summer employment? ☐ Yes ☐ No  
Do you have Work Study? ☐ Yes ☐ No

**University of California, Davis Work Experience**

Are you currently or have you ever been employed by any other department on campus?  
☐ Yes ☐ No

*If you answered Yes, please list the following:*

Department(s):  
Position:  
Dates:  
Phone #: ( )  
Hours per Week:
References

Please list two professional references (examples: employer, supervisor, professor, coach, or mentor).

Name: ___________________________ Phone #: (_____) ______ -

Position

Relationship to you: ____________________________

Name: ___________________________ Phone #: (_____) ______ -

Position

Relationship to you: ____________________________

Thank you for your interest in this position

The University of California-in compliance with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, and the Age Discrimination Act of 1975—does not discriminate on the basis of race, color, national origin, religion, sex, handicap, or age in any of its policies, procedures, or practices, nor does the University, in compliance with Section 402 of the Vietnam Era Veterans Readjustment Act of 1974, and Section 12940 of the State of California Government Code, discriminate against any employees of applicants for employment because they are disabled veterans or veterans of the Vietnam era, or because of their medical condition (as defined in Section 12926 of the California Government Code), their ancestry, or their marital status; nor does the University discriminate on the basis of citizenship, within the limits imposed by law or University policy; nor does the University discriminate on the basis of sexual orientation. This nondiscrimination policy covers admission, access, and treatment in the University programs and activities, and application for and treatment in the University employment. In conformance with the University policy and pursuant to Executive Orders 11246 and 11375, Section 503, of the Rehabilitation Act of 1973 and Section 402 of the Vietnam Era Veterans Readjustment Act of 1974, the University of California is an affirmative action/equal opportunity employer. Inquiries regarding the University’s equal opportunity policies may be directed to the Vice Chancellor of Academic Affairs and Affirmative Action officer, 521 Mrak Hall, 752-2412. Speech and hearing impaired persons may dial (TDD) 752-7340.

CERTIFICATION: I certify that all responses are true, complete and correct to the best of knowledge and belief and are made in good faith. I understand the information I have provided in this application may be verified and that any falsification of information is grounds for discrimination or separation. I also understand that I will be required to sign an oath of allegiance prior to appointment. Your name below serves as an electronic signature.

Signature of Applicant: ___________________________ Date: __/__/____

Are you a UCD student? yes  no
If yes, first quarter enrolled at UCD ____________ Expected graduation date ________________

Attach current school/work schedule (this is to help with scheduling interviews, not determining future work schedule.)

Please use additional pages to answer the questions below and attach to the application.

1. Describe a situation that demonstrates your ability to follow-through on a project or task.
2. Based on the job description, please describe a challenge that this position may pose.
3. Please list and briefly explain your leadership or teaching experience.
4. Please describe your experience with outdoor adventure activities.
5. Please, to the extent you feel comfortable, share an experience where you believe you made a positive influence in someone’s life.